

**VACATION APARTEMENTS**  
*suitable for 2 – 8 persons*

**D-79110 Freiburg ► Spechtweg 25, Flat Nr. 40**

**Mr. G. Hagen – Phone: +49-(0)761-154 25 33 or mobil +49-(0)-160-944 56 297 Fax: 49-(0)761-154 25 32**

Dear prospective Tenant,

Thank you for your interest in renting our apartment.

Please find below our rental agreement for our large 3-bedroom apartment:

**1. Basic charges and deposits**

The basic charge per night is 79 € for 2 people occupancy. There will be an extra charge per night of 18 € for each additional person. Children under 6 years of age stay free.

The minimum charge will be 250 € per stay or a minimum of a 3 nights stay.

We ask each tenant for a 50% deposit upon the agreed charge. The remainder of the balance is due upon arrival.

**2. Cleaning fee**

If the apartment is rented less than 7 nights, we require an additional cleaning fee of 50 €.

**3. Computer**

There is a computer with internet connection at the apartment. There is a flat rate of 10 € a week for usage of the computer.

**4. Parking**

There is a parking space available. The charge is 15 € per week or 3 € a day.

**5. Reservations**

We hold reservations for 10 business days. If the agreed upon 50% deposit payment is received within this time frame, either into our bank account or cash (against receipt), the reservation will be confirmed and booked. Any reservation not paid within the above-mentioned time will be cancelled.

**6. Cancellation policies and fees apply as follows:**

8 weeks prior to the arrival date the cancellation fee = 30 € flat.

4 weeks prior to the arrival date the cancellation fee = will be 30% of the total amount due.

2 weeks prior to the arrival date the cancellation fee = will be 60% of the total amount due.

1 week prior to the arrival date the cancellation fee = will be 80% of the total amount due.

The tenant is at the liberty to prove to us, that the financial loss caused by the cancellation is less than the claimed cancellation fee.

**7. Damages**

Any damages to furniture, equipment or any other items are to be reported to the landlord immediately and will be charged to the tenant.

**8. Missing Items**

Any missing items will be charged to the tenant.

**9. Check in**

Check in is 5 PM local time. Upon arrival, the tenant will receive 1 key. Any additional key we will ask for a 20 € deposit. If the tenant arrives later than 7 PM please contact the caretaker beforehand.

**10. Check out**

Check out is 11 AM local time.

**Paypal – account transfer**

JP Morgan Bank

For guests outside of the European Union; please ask for info.

**Bank data for transfers:**

Sparkasse Freiburg - Nördlicher Breisgau

Kaiser-Joseph-Str. 186-190

D - 79098 Freiburg

Account number: 13052382

Code number: 680 501 01

IBAN: DE26 6805 0101 0013 0523 82

BIC-Code: FRSPDE 66

Owner of the account: Anna Hagen

**In agreement with managing:**

We book the holiday apartment with .. adult(s) .. child(ren)

Journey day until 17 o'clock:

Departure day until 11 o'clock:

**Total Price:**

**Send back on:**

Guenter & Anna HAGEN

Auwaldstrasse 51

D-79110 Freiburg

Germany

First Name:

Last Name:

Address:

Phone:

Signature: .....